



The Gallaher Trust

Guidelines for Application for a Gallaher Trust Award

This information is provided to introduce The Gallaher Trust and help you understand the eligibility criteria and application process for seeking support from the Trust. Please read this information carefully before completing the application form for a Gallaher Trust Award.

The Gallaher Trust

The Gallaher Trust is an independent charity which has the objective of promoting job creation and skills development and providing support to adults in need within the wider Ballymena community.

The Trust was created to administer a £5 million legacy from Japan Tobacco International (JTI), donated in response to the impact of the closure of the JTI (former Gallaher) Lisnafillan Factory in Ballymena.

What we Fund

The Trust aims to support a small number of high value projects over a longer term period (of up to 3 years) in the following areas:

- Job Creation and / or Skills Development Projects which will help the development of both new and existing businesses (individual project value normally not less than £50,000 per annum)
- Projects supporting Disadvantaged Adults (individual project value around £10,000 - £20,000 per annum)

The Trust has an annual budget of £300,000 for granting awards, which is allocated as follows:

Award Category	Annual Budget (£)
Job Creation / Skills Development Projects	230,000
Disadvantaged Adults	70,000
Total Annual Budget	300,000

In addition to welcoming applications via our website, we also will be actively seeking projects that meet our objectives.

The Trust also intends to develop a scholarship scheme and further information will be provided on The Gallaher Trust website www.thegallahertrust.org.

Eligibility for Awards

- We can only support applications that are aligned to the Trust's objectives of promoting job creation and skills development and providing support to disadvantaged adults
- For the sake of clarity, the Trust is unable to support projects that involve children or are health related
- Organisations applying for support must be run for charitable purposes or on a social enterprise / not-for-profit basis. (Organisations do not have to be registered charities but must show evidence of formal structure and sound governance). For the avoidance of doubt, we cannot provide funding directly to a profit-making business. If you are a business seeking direct funding, please read the section "**Businesses**" below
- The project must benefit those living in the wider Ballymena area, however, applicants can be part of a national or international charity
- Given that our resources cannot meet every need, the Trust prefers not to fund projects that could be eligible for statutory or other pre-existing funding sources
- Awards can be used in conjunction with other funding sources you may have already secured. The Trust would not normally expect applicants to ask for 100% funding for a project
- Applications for Awards will only be considered on the relevant Trust Application Form. Please complete the form clearly and answer all questions as fully as possible. Incomplete applications, or those lacking information or supporting documentation, may be declined

Conditions of Awards

- All applicants must supply a copy of their most recent financial accounts or, in the case of new organisations, a copy of a recent bank statement
- Payment can only be made to organisations not to individuals
- Project KPIs will be agreed and monitored
- Beneficiaries will be required to sign a Legal Agreement / Letter of Agreement setting out the terms and conditions of the Award
- We ask that you publicly acknowledge The Gallaher Trust Award in a way that will be mutually agreed in the terms and conditions of the Award
- All information received will be treated in the strictest confidence

Unsuccessful Applications

The Trust reserves the right to refuse applications without giving reasons to the applicant or enter into communication about the refusal. An Award refused on one occasion does not mean that the Trust will refuse a future request from an eligible applicant.

If you have any questions, contact details can be found on The Gallaher Trust website www.thegallahertrust.org.

Businesses

The Gallaher Trust is a registered charity and as such is unable to provide funding directly to profit making businesses. However, you may be able to benefit from future projects supported by the Trust as our key aim is to promote job creation and skills development in the wider Ballymena area. We are in the process of identifying and selecting projects with this aim and further information will be provided on our website. In the meantime, businesses can access support and advice, including information on grants and access to finance, by contacting the Amplify Business Escalator Programme at Mid & East Antrim Council www.amplifymidandeastantrim.com and the Ballymena Business Centre www.ballymenabusiness.co.uk